

# Functions at the Oriental Hotel

The Oriental Hotel situated just out of the city and down from the parade at Norwood on the corner of Magill road and Osmond terrace provides a remarkable location for you're upcoming function or event.

## The venue

The Oriental Hotel offers an array of areas throughout the Hotel to suit a variety of events and parties.

For exclusive use of the below areas, the following conditions apply;

**Dynasty** – min 75 guests, \$1500 min bar spend, \$12pp food

**Dining** – ala carte or set menus, Friday and Saturday nights incur a min \$40 a head menu, \$15pp deposit required

**Deck bbq's** – please see bbq entertainment page, not available Friday and Saturday nights

**Upstairs** – Chi now available for private dinner parties, conferences, work seminars or smaller cocktail gatherings POA

We are here to consult with you on the best use of the venue for your particular function.

We are happy to meet with you at the venue and plan out the finer details.

To enquire further on how we at the Oriental Hotel can assist you with your next function please contact Amanda on 1800 function (386284) or [amanda@adelaidefunctions.com](mailto:amanda@adelaidefunctions.com)

# Cocktail selections

Cocktail selections require a minimum 14 days notice for our kitchen.

**Mixed Seafood \$65 - 40 pieces**

Calamari fries, Fish bites, Coconut crumbed prawns, Prawn Twisters

**Asian selection \$70 - 80 pieces**

Mini chicken dim sims, Cocktail vegetable spring rolls, Vegetable samosas and Shitake mushroom puffs served with mixed dipping sauces

**Aussies pastries \$65 - 40 pieces**

Cocktail meat pies, Cocktail pasties, Individual quiches, Puff dogs accompanied with tomato sauce

**Mixed skewers \$90 - 45 pieces**

Laksa marinated chicken, satay lamb and honey soy beef

**Pizza \$75 - 30 pieces**

A mixed selection of house made pizzas

**Arancini balls \$75 - 45 pieces**

A selection of beetroot and goats cheese, chicken and pumpkin and a porcini mushroom

**Stuffed mushrooms \$70 - 45 pieces**

Mushrooms with a soft cheese and basil pesto filling crumbed and fried

**Vegetable skewers \$65 - 40 pieces**

Cherry tomatoes, bocconcini and basil with a sticky balsamic drizzle

**Turkish croutons \$70 - 45 pieces**

Turkish fig croutons with caramelised onion and goats cheese

**Tartlets \$70 - 45 pieces**

Caramelised onion and goats' cheese

**Duck wontons \$75 - 40 pieces**

House made duck wonton served with a sweet soy and galangal dipping sauce

**Gourmet pies \$70 - 45 pieces**

Mini lamb ragout pies with a parmesan mash

**Steamed prawns \$75 - 35 pieces**

Steamed prawns with a melon salsa

**Oysters**

Min 2 dozen required

Natural \$1.80ea Kilpatrick \$2.00ea

Your Choice POA

**Sushi assorted flavours \$110 - 60 pieces**

**Cheese Selection \$85**

A selection of Cheddar, blue vein & brie cheeses with water crackers, mixed nuts, apricots and lychees and fresh strawberries

**Dips \$65**

Trio of chefs dips with char grilled pita bread and vegetable crudities

**Fruit \$60**

A mix of our finest seasonal fruit

# Lunch or Dinner functions for Private and corporate entertaining

Minimum 20 people required

At the Oriental Hotel we will ensure that your dining experience is something to remember. Set menus can be tailored to suit your individual needs for that sit down dining experience.

Menus can be arranged with discussions from our function coordinator. Special dietary options are available upon request.

On a Friday and Saturday night a minimum \$40 per person set menu is required.

## Sample menu items

### Entrée choices

#### **Grazing plate**

arancini balls, fried chorizo, marinated olives, and prosciutto wrapped rock melon, pickled octopus, marinated char grilled vegetables, dukkah, balsamic and olive oil served with warmed turkish bread *gf*  
(no turkish bread)

#### **Bruschetta**

toasted continental bread with sliced roma tomato, fresh basil leaves and a soft fetta cheese

#### **Warm chicken salad**

with honey roasted pumpkin, semi-dried tomatoes, spanish onion, wild rocket and danish fetta finished with a basil pesto dressing (*gf*)

### Main choices

#### **Fillet mignon**

250g eye fillet wrapped in prosciutto cooked medium, served on basil mash with a garlic marinated field mushroom and creamy mushroom sauce *gf*

#### **Chicken Breast**

Stuffed w bocconcini, semidried tomatoes & baby spinach  
Served w brocolini & baby carrots topped w garlic & tarragon sauce

#### **Potato gnocchi**

tossed with a roma tomato salsa, roasted pumpkin, baby spinach and pesto

#### **Creamy risotto**

with field mushroom, asparagus and baby spinach (*gf*)

#### **Salt and peppered squid**

with an Asian style salad and sweet soy and ginger dipping sauce

# Bar- be -Que Entertaining

Why not unwind on our deck with a traditional bar-be-que cooked and prepared for you by one of our chefs

Minimum 20 people

\$18.00pp

Not Available Friday and Saturday nights

## **Package contains**

20 sausages

150grm pp of steak

20 chicken skewers

Coleslaw salad

Potato salad

Pasta salad

Breads and condiments

# Corporate meetings

The Oriental Hotel has the facilities for businesses, whether it is to launch that new product or hold the annual business meeting or a quick get together

## Light lunches

Per person costings

Includes tea and coffee, please select from the following

Sandwiches – assorted fillings	\$10.00
Baguettes – assorted fillings	\$11.00
Hot Savouries – pies, pasties, quiches, sausage rolls	\$9.00
Seasonal fruits	\$8.00

## Conference specials

Per person costing

Includes fruit platter, juice, tea and coffee

Sandwiches – assorted fillings	\$13.00
Baguettes – assorted fillings	\$14.00

## Morning or afternoon tea

Per person costing

Continuous tea and coffee	\$4.00
Including continuous tea and coffee	
Mixed biscuit selection	\$5.00
Assorted Danish pastries	\$7.00

## **Room includes:**

Full air conditioning  
Private amenities  
In house music  
Plasma screen

## **I.T. equipment available:**

White board  
Powerpoint presentations via lap top on plasma  
Other equipment can be sourced on negotiation with our functions co ordinator at a cost to the host. Please inform us of your requirements.

## **Room set ups and numbers:**

Cocktail – max 50	U-shape – max 30-35
Theatre – max 40	Classroom – max 30
Boardroom – 30-35	

# Drinks

How drinks are offered to your guests can be tailored to suit your needs

Our prices range from

Tap beers -	schooners	pints
	\$5.00	\$7.00
Assorted wines -	glass	bottles
Red	\$5.50	\$24.00
White	\$5.50	\$24.00
Bubbles	\$5.50	\$24.00

Spirits – base

Smirnoff vodka	\$7.30 including post mix
Johnnie Walker Red	\$7.30 including post mix
Jim Beam	\$7.30 including post mix

Soft Drinks from \$3.30 a glass

Juices from \$3.50 a glass

Other products are available upon request.

Wine list, our wine list is always changing and prices continue to vary. Upon request an updated wine menu can be faxed or e-mailed to you.

## Drinks packages

For private dining functions only

2 hours: \$23.00 pp

3 hours \$29.90 pp

### Package includes:

Full waiting service from our staff

Wolf Blass Bilyara Sparkling Brut

Hardy's Sauvignon Blanc

Hardy's Shiraz Cabernet

James Boags Draught

Coopers Pale Ale

Juice & Soft Drinks

# Terms and conditions

## **Bookings**

To confirm your function a deposit of \$200 for cocktail or \$15 per head for an event must be paid within 7 days of your booking. Tentative bookings will be held for 7 days. Tentative bookings not confirmed after 7 days will be available to other clients.

## **Catering**

All functions at the Oriental Hotel require catering.

A minimum charge of \$8 per person applies to catering.

Dynasty requires a minimum bar tab of \$1500 and a minimum guest number of 75

For exclusive use of the following areas:

Cafe requires a minimum bar tab of \$1500 and a minimum guest number of 65

Upstairs is tailored to the individual function, cocktail functions require a minimum spend of \$15 per person

No food or beverages may be bought into the hotel for consumption during an event unless prior authorisation has been sought. Cakes sought to be cut and plated by the kitchen will incur a \$1.50 a slice cakeage fee to a max of \$50.

## **Final numbers**

To enable us to correctly cater for your function, final numbers and food orders must be confirmed 14 days prior to the function. Any special dietary requirements must be confirmed with the functions coordinator at this time.

## **Payment**

All minimum spends are to be settled in full 7 days prior to the function date. Payment can be made via cash, EFTPOS, VISA, MASTERCARD or AMEX. Cheques are only accepted through prior arrangement with management.

All accounts are to be finalised on the night of the function or event.

Invoices will not be issued for later payment.

## **Prices**

Prices are subject to change.

## **Responsibility**

Organisers are financially responsible for any damages/breakages sustained by the Oriental Hotel, organisers' guests, invitees or other persons attending the function.

The Oriental Hotel accepts no responsibility for damage to or loss of any client's or guest's property prior to, during or after the function.

## **Cancellation**

50% of the deposit will be refunded if cancellation occurs 3 months prior to the function. The Oriental Hotel will not refund the deposit when less than 3 months notice is given.

The Oriental Hotel reserves the right to cancel your booking if a deposit has not been received within 7 days of making your booking.

The client may cancel the booking by notifying the Oriental Hotel management during normal business hours on 8362 4657.

## **Displays and signage**

Nothing is to be nailed, screwed, stapled or adhered to any wall or other surface or part of the building. Posters and banners are not to be attached to walls without the consent of the manager.

Clients may decorate the function themselves, alternatively we can arrange decorations, for example, linen, table decorations, flower arrangements, balloons etc at a cost. Table scatters are not permitted to be used in any section of the Oriental Hotel without prior consent from management.

**Audio visual/ entertainment**

The Oriental Hotel has an audio and visual system that can be programmed to suit the theme of your function. Play lists or genres may be discussed with the function coordinator at the time of your booking. Scrolling photos can be shown on plasmas so long as they are programmed on a DVD. Testing is advised prior to the event. The hotel can not guarantee DVD's will work. We are happy to organise other forms of entertainment with you at the cost to the client.

**Cleaning**

General cleaning is covered by the hotel. If cleaning requirements following your function are judged to be excessive, additional cleaning charges may be incurred.

**Minors**

Persons under the age of 18 years are permitted on the premise when in the company of their parents or guardian. Minors under no circumstances are to attempt to purchase or consume alcohol whilst on the hotel's premise. Persons found disobeying these rules will be removed from the premise under the liquor licensing laws.

Minors must vacate the hotel by 11.50pm.

Hotel staff will refuse to serve alcohol to patrons unable to produce proof of age identification. E.g. proof of age card, drivers licence or passport. Student identifications are not classified as an acceptable form of identification.

**Dress code**

Neat casual dress code applies. Clothing must be neat, clean and in a good state of repair regardless of fashion trends. Thongs are not permitted after 9pm.

**Closing**

The Oriental Hotel is licensed to 4am.

Closing times are at management's discretion.

**Liquor licensing**

The Oriental Hotel practices responsible service of alcohol. The management reserves the right to exclude or remove any persons from a function in accordance with the Liquor Licensing Act. The management reserves the right to refuse admission to any or the entire Hotel in accordance to the Liquor Licensing Act.

The management does not condone binge drinking and will not tolerate rapid consumption of beverages or 'stock pilling' of beverages.

**Smoking**

Smoking is not permitted in any area of the Hotel other than in selected areas of the deck facing Osmond terrace and the deck adjacent to the gaming lounge.

**18<sup>th</sup> birthdays**

The Oriental Hotel does not host 18<sup>th</sup> birthday parties.

**Security**

Security guards can be provided for your function at a cost.

A minimum of a weeks notice is required

**Acknowledgement**

I (Full name) \_\_\_\_\_

Of (address) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Function date: \_\_\_\_\_

Room: \_\_\_\_\_

Event: \_\_\_\_\_

Start time: \_\_\_\_\_

Approximate guest numbers: \_\_\_\_\_

Best Contact number: \_\_\_\_\_

Acknowledge that I have read and fully understand the above terms and conditions and I am willing to abide by them.

Furthermore I am also aware that should I or any guest/invitee of my function fail to comply with these terms and conditions, it may result in the cancellation or termination of my function which will also result in the loss of any monies paid

Signed \_\_\_\_\_

Dated \_\_\_\_\_

Received by staff member \_\_\_\_\_

Date \_\_\_\_\_